

Volunteer Application form



To apply to volunteer with Thirtyone:eight, complete all sections of this form as fully as possible, and email to hrteam@thirtyoneeight.org If there is insufficient room to answer any question, continue on a separate sheet. The information you give will be kept confidentially by Thirtyone:eight, unless requested by an appropriate authority.

Part A

Your details (please complete all sections as fully as possible)

Miss/Mr/Mrs/Ms/Rev/Other:

First name(s):

Last name:

Home telephone:

Mobile number:

Email:

Address:

Post code:

How long have you lived at the above address?

years

months

If less than five years, please give previous addresses with dates:

From:

To:

Postcode:

From:

To:

Postcode:

Have you ever had an offer to work with children, young people or vulnerable adults declined on the basis of suitability and/or risk assessment?

No

Yes *

* If yes, please give details

Please tell us about your past and current employment / voluntary work in the table below (most recent first):

Employer name and address	Date From	Date to	Role (brief description of duties)	Reason for leaving

Please complete the details below of TWO people who would be willing to provide a personal reference for you. If you are currently working (paid or voluntary), one of these should be your present employer. These people should be able to comment upon your character and suitability for this position. We reserve the right to take up character references from any other individuals as necessary.

Reference ONE.

Miss/Mr/Mrs/Ms/Rev/Other:

First name(s):

Last name:

Email:

Telephone:

Address:

Post code:

Relationship to you:

Reference TWO.

Miss/Mr/Mrs/Ms/Rev/Other:

First name(s):

Last name:

Email:

Telephone:

Address:

Post code:

Relationship to you:

Use this space to inform us of your skills, experience, knowledge, attributes and motivations. Please also let us know how you would like to support Thirtyone:eight and how much time you can commit.

Declaration:

I confirm that the information I have given is true to the best of my knowledge. I understand that should the information I have supplied be false or inaccurate in any way, Thirtyone:eight reserves the right to terminate either my involvement in the recruitment process or my volunteering should I later be successful.

Signature:

Print name:

Date:

Self-declaration form (Strictly confidential)



Complete and sign this self-declaration and consent to criminal records check and email to hrteam@thirtyoneeight.org or post it (separate from your application form) to:

STRICTLY CONFIDENTIAL, Volunteer Coordinator, Thirtyone:eight, PO Box 133, Swanley, Kent. BR8 7UQ.

The existence of a criminal record does not exclude you from being able to apply for a position, unless there are clear reasons preventing this. If unsure, you can request a copy of our Rehabilitation of Offenders Policy.

Conviction history:

Have you ever been charged with, cautioned or convicted in relation to any criminal offence; or are you at present the subject of a criminal investigations/pending prosecution?

No

Yes *

** If yes, please give details including the nature of the offences and the dates. You'll need to include of the court(s) where your conviction (s) were heard, and the type of offence and sentence(s) received. You'll also need to give details of the reasons and circumstances that led to the offence(s). Continue on a separate sheet if necessary.*

Declaration:

By signing below I confirm that the information I have given is true to the best of my knowledge. I understand that should the information I have supplied be false or inaccurate in any material way, Thirtyone:eight reserves the right to terminate either my involvement in the recruitment process or my volunteering should I later be appointed.

I agree to provide a Basic Disclosure Check (details of how to do this will be provided) as part of the recruitment process for the role I have applied for. I am aware that any offer of volunteer work is conditional upon receipt of satisfactory checks, references, and confirmation of suitability by Thirtyone:eight.

I agree to inform the person identified as my line manager (or the Thirtyone:eight Head of Advisory Services) if I am convicted of any relevant offence, and/or if I become the subject of a police and/or a social services (Children's Social Care or Adult Social Services)/Social Work Department investigation, after I take up any role. I understand that failure to do so may lead to my immediate suspension and/or the termination of my volunteering.

Name:

Address:

Signature:

Date:

Post code: